



North Essex Parking Partnership

Joint Working Committee On-Street Parking

Rowan House, Colchester

4 October 2012 at 1.30 pm

The vision and aim of the Joint Committee is to provide a merged parking service that provides a single, flexible enterprise of full parking services for the Partner Authorities.

North Essex Parking Partnership
Joint Committee Meeting – On-Street
 Thursday 4 October 2012 at 1.30 pm
 Rowan House, Colchester

Agenda

Attendees

Executive Members:-

Susan Barker (Uttlesford)
 Jon Clempner (Harlow)
 Martin Hunt (Colchester)
 Derrick Louis (ECC)
 Robert Mitchell (Braintree)
 Neil Stock (Tendring)
 Gary Waller (Epping Forest)

Officers:-

Emma Day (Parking Partnership)
 Trevor Degville (Parking Partnership)
 Qasim Durrani (Epping Forest)
 Robert Judd (Colchester)
 Joe McGill (Harlow)
 Paul Partridge (Braintree)
 Emma Powell (Parking Partnership)
 Liz Saville (Essex County)
 Andrew Taylor (Uttlesford)
 Ian Taylor (Tendring)
 Shane Taylor (Parking Partnership)
 Richard Walker (Parking Partnership)
 Matthew Young (Colchester)

	Introduced by	Page
1. Welcome & Introductions		
2. Apologies Councillor Robert Mitchell (Braintree) Councillor Wendy Schmitt (Braintree)		
3. Declarations of Interest The Chairman to invite Councillors to declare individually any interests they may have in the items on the agenda.		
4. Have Your Say The Chairman to invite members of the public or attending councillors if they wish to speak either on an item on the agenda or a general matter. Mr. David Flavell has confirmed he will attend the meeting and speak on item 8, Harwich Quay Parking Concession.		
5. Draft minutes of the meeting held on 21 June 2012 To approve the draft minutes.		1-6
6. Counsels Advice in regards to Membership of Joint Committees and delegation to Deputies. To note the advice provided to Essex County Council.	-	7-15
7. Risk Management Strategy To consider and endorse the Risk Management Strategy and Risk Register.	Hayley McGrath	16-31
7b. 2011/12 Audit A verbal update to notify the Committee of the completion of the 2011/12 audit and publication of the audited Annual Return.	Hayley McGrath	32-39
8. Harwich Quay Parking Concession To consider the report from the Parking Partnership Group Manager.	Richard Walker	40-42

<p>9. CCTV car – Cost and Benefit analysis and procurement update. To consider the report from the Parking Partnership Group Manager.</p>	<p>Richard Walker</p>	<p>43-45</p>
<p>10. Pricing Elements To consider the report from the Parking Partnership Group Manager.</p>	<p>Richard Walker</p>	<p>46-54</p>
<p>11. Operational Report To consider and note the Operational Report for On-Street Parking.</p>	<p>Emma Day / Emma Powell</p>	<p>55-58</p>
<p>12. Progress on the South Essex Parking Partnership A verbal update from Liz Saville.</p>	<p>Liz Saville</p>	
<p>13. Shared resources between the NEPP and SEPP A verbal update from the Parking Partnership Group Manager.</p>	<p>Richard Walker</p>	
<p>14. Epping Forest District Council Merger A verbal update from the Parking Partnership Group Manager.</p>	<p>Richard Walker</p>	
<p>15. Forward Plan To comment on and note the Forward Plan.</p>	<p>Robert Judd</p>	<p>59-60</p>
<p>16. Urgent items To announce any items not on the agenda which the Chairman has agreed to consider.</p>		

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the North Essex Parking Partnership. You also have the right to see the agenda, which is usually published 5 working days before the meeting. Dates of the meetings, agendas and minutes are available at the Parking Partnership website by clicking on <http://www.parkingpartnership.org/> or the Colchester Borough Council website http://tmf.colchester.gov.uk/menu_map_level_2.asp?sec_id=3808 .

Have Your Say!

The Parking Partnership values contributions from members of the public and under the Partnership's Have Your Say! policy you can ask questions or express a view to the Joint Committee.

Private Sessions

Occasionally meetings will need to discuss issues in private. This can only happen on a limited range of issues, which are set by law. When the Committee does so, you will be asked to leave the meeting.

Mobile phones, pagers, cameras, audio recorders

Please ensure that all mobile phones and pagers are turned off before the meeting begins and note that photography or audio recording is not permitted.

For further information contact;

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